Mr Davlin Thomas

Complex Administrator

Building 2, First Floor

Eric Williams Medical Sciences Complex

Champs Fleurs

3rd April, 2014

Dear Mr Thomas,

I am a final year student at the University of the West Indies, St. Augustine currently reading for a Bachelor of Science degree in Computer Science. A requisite component for the award of my degree is the completion of a final year group project. For this project we have chosen to write a program for hospital bed management.

We have already collected some information on aspects of the availability and allocation of beds. However, we still require further information with regards to the specific persons responsible for handling admittances, discharges (inclusive of self-discharges), deaths and cases where individuals leave the hospital wards without notifying staff.

In this regard we would be grateful if you can supply us with the necessary information to complete a project that can be useful to local hospital administration. Please feel free to contact me at [flusmz@gmail.com](mailto:flusmz@gmail.com) or 375 – 4649.

Thank you in advance for your assistance in this matter.

Sincerely,

Christopher Flus